



Free entry & open daily except Wednesday
Hours: 10:00am – 3:00pm May – October
10:00am – 4:00pm November – April
www.yarramcourthousegallery.com
Email: courthousegalleryyarram@gmail.com
9 Rodgers St (Cnr Commercial Road) Yarram 3971
Tel: 5182 6553



GALLERY / EXHIBITION INFORMATION

FACT SHEET

The Courthouse Gallery is located in the renovated, historic Yarram Courthouse (YCHG). It is in a prime position on the corner of Rodgers Street and Commercial Road (the main street of Yarram).

Volunteer members of the gallery are keen to assist exhibitors and become actively engaged in exhibitions. Artists are encouraged to attend their exhibition at any time to promote their work. The committee members will be happy to advise on requirements for hanging, information on framing etc, particularly for first-time exhibitors. A Committee member will be appointed as co-ordinator for your exhibition.

Amenities at the Gallery

The Gallery space is a single room of approximately 80 square metres. Due to the heritage nature of the Gallery, no artworks can be hung from the actual walls of the Gallery.

- Professional, gallery track lighting.
- Security system
- 8 moveable double sided hanging walls/units (Approximately 2400mm x 1200mm x 500mm).
- 12 plinths – various sizes
- 1 showcase with glass cover
- 3 glass exhibit cases with adjustable glass shelves
- Kitchen facilities
- Toilet facilities

Fees, Publicity & Opening Options

In our effort to encourage local artists the committee has attempted to keep fees to a minimum. *Fifty per cent deposit to be paid on booking of exhibition (non-refundable). Balance is required one month prior to exhibition being held.*

In the case of a Studio Exhibition with multiple artists, one signed form “Agreement to Exhibit” is required by the designated studio artist (tutor/teacher). NOTE: Payment will only be made to name of “Studio” not to individual artists that attend the studio.

In the case of shared/group exhibition with 2 or more artists, each artist is required to submit a signed form “Agreement to Exhibit”. Payments will be made to the individual artists.



GALLERY / EXHIBITION INFORMATION FEES, PUBLICITY & OPENING OPTIONS

OPTION ONE **\$ 200.00** (Note: 2020 fees - \$250.00)

- Hire of gallery space for four weeks
- Limited advertising in various newsletters and online diaries.
- Exhibitor/s will take full responsibility *at their own cost for designing (with committee approval) and printing of invitations (CARD ONLY: DL or postcard) for opening function, publicity brochures/flyers, any other advertising they may require*, for example Yarram Standard News and/or The Foster Mirror.
- YCHG will supply explanatory foam core labels or catalogue at Gallery cost.
- Exhibitor/s will provide all food, refreshments (wine/juice/soft drink) and guest speaker (optional) for their opening function at their own cost.
- Exhibitor/s will provide at their own cost 90 printed invitations ready for posting to members, galleries and other selected information outlets – postage at the Gallery cost. One email version of the invitation in jpg or pdf format for emailing to our members, galleries and other selected information outlets is also to be supplied.

OPTION TWO **\$ 400.00** (Note: 2020 fees - \$450.00)

- Hire of gallery space for four weeks.
The Gallery will supply:
- Advertising in various newsletters and online diaries. An advertisement will be placed in the Yarram Standard Newspaper.
- YCHG will design (with exhibitor approval) all publicity material including invitations for opening function. YCHG will print; post/distribute all publicity material (invitations, brochures/flyers and posters).
- YCHG will supply explanatory foam core labels or catalogue.
- YCHG will provide wine, juice, soft drink, and 2 savoury platters for the opening function.

NOTE:

Due to lighting considerations, YCHG will oversee and finalise hanging decisions. YCHG committee will be available at the Opening Function to facilitate food handling or alcohol serving - properly certificated members will be available. YCHG will also provide a committee member to open the exhibition if no guest speaker provided. A Committee liaison person will be allocated to help co-ordinate the exhibition.